

LAW ENFORCEMENT & JUDICIARY COMMITTEE

August 23, 2006

8:30 A.M.

Meeting was called to order by Chairman O'Melia at 8:30 a.m. in Committee Room #2, at the Oneida County Courthouse.

LAW ENFORCEMENT COMMITTEE MEMBERS PRESENT:

Chairman David O'Melia, Vice Chairman Ted Cushing, Member Paul Dean, Member Peter Wolk, and Member Jack Young (Young arrived at 8:32 a.m.).

OTHERS PRESENT: Jill Butzlaff, (secretary), Kim Adams (asst. secretary), Sheriff Jeff Hoffman, Chief Deputy John Sweeney, Assistant Corp Counsel Brian Desmond, Assistant Corp Counsel Thomas Wiensch, District Attorney Secretary Bonnie Wilcox, Family Court Commissioner Secretary Tammy Peterson, Medical Examiner Ronald Koth.

Motion by Cushing to approve the Agenda as posted; second was offered by Dean; all aye on voice vote, the motion carried 4-0. Dean then made motion to approve the minutes of the August 16, 2006 meeting as presented, with second offered by Cushing. All aye on voice vote, the motion carried 4-0.

MATTERS FOR DISCUSSION / ACTION:

Introduction of new Sheriff's Department Office Manager

Jill Butzlaff was introduced as the new Office Manager at the Oneida County Sheriff's Department and Secretary for the Law Enforcement and Judiciary Committee.

2007 Staffing Requests for Medical Examiner's Office

Medical Examiner Ronald Koth noted that he would like to add two LTE's to the medical examiner staff due to the availability of current deputies. He stated that LTE's are limited to less than 600 hours a year and do not receive benefits, therefore the amount of money remains the same. He also noted there are no state restrictions regarding the number of medical examiners hired. Dean questioned if training would be required. Koth noted that some training is required, but the money is budgeted for the training.

Dean made a motion to approve the two additional Deputy Medical Examiners, second by Wolk. All ayes on voice vote, the motion carried 5-0.

O'Melia noted the LTE request for all Medical Examiners including the Medical Examiner and Chief Deputy must also be approved.

Motion by Dean, second by Cushing to accept the requests for the Medical Examiner and Chief Deputy Medical Examiner and forward them to the Labor Employee Relations Committee. All ayes on voice vote, the motion carried 5-0.

2007 Budget Review/Approve and staffing request District Attorney's Office

Brief discussion on the budget with Bonnie Wilcox. Motion by Cushing to approve as presented, second by Dean. All ayes on voice vote, motion carried 5-0.

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Bonnie Wilcox noted the LTE Request is for the summer law clerk position. She noted the LTE request is for \$2,500.00 with the law school contributing the same amount.

Motion by Young, second by Cushing to approve the staffing requests and forward to Labor Employee Relations Committee. All ayes on voice vote, motion carried 5-0.

2007 Budget Review/Approve Family Court Commissioner

Tammy Peterson presented the 2007 Family Court Commissioner's budget. Brief discussion followed.

Motion by Dean to accept the budget as presented, second by Wolk. All ayes on voice vote, motion carried 5-0.

Vacancy review Assistant Corporation Counsel

Brief discussion with Brian Desmond on filling the vacancy in the Corporation Counsel office. The committee noted that a third attorney is necessary in the department.

Motion by O'Melia to fill the vacant Assistant Corporation Counsel position, A second was offered by Dean. All ayes on voice vote, motion carried 5-0.

CLOSED SESSION:

Motion by Young to go into closed session per 19.85 (1)(e) "To conduct specified public business whenever competitive or bargaining reasons require a closed session," and 19.85(1)(g) "To confer with legal counsel for the County who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved. The Committee will discuss the transportation of persons detained under Wis. Stats. Sec. 51.15 (mental and alcohol commitments.)", second by Cushing, all aye on roll call voice vote as follows: Cushing, aye, Young, aye, Wolk, aye, Dean, aye, O'Melia, aye, motion carried 5-0 and the Committee entered closed session at 8:45 a.m.

Motion made by Cushing to return to open session at 9:08 a.m., second by Dean, all aye on roll call voice vote as follows: Cushing, aye, Young, aye, Wolk, aye, Dean, aye, O'Melia, aye, motion carried 5-0. No action was taken during the closed session.

AUDIT OF LAW ENFORCEMENT DEPARTMENTS:

Following examination and discussion of all vouchers, BPO Reports, line item transfers, and all other financial information submitted by law enforcement departments, Young made motion to approve all documents as presented, Wolk seconded the motion; all aye on voice vote, the motion carried 5-0.

9:11 a.m. Cushing was excused

PUBLIC COMMENTS/DISCUSSIONS/COMMUNICATIONS

There were no other comments or discussions.

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DISCUSS TOPICS FOR NEXT AGENDA/SET DATE AND TIME OF NEXT MEETING

Next Meeting:

The next regular meeting was scheduled for September 6, 2006 at 9:00 a.m.

The next regular meeting was scheduled for September 20, 2006 at 9:00 a.m.

*Agenda Item of 2007 Budget Review/Approve Sheriff's Department by O'Melia

ADJOURNMENT:

There being no further business before this Committee, Wolk moved to adjourn, with second by Dean; all aye on voice vote, the motion carried 4-0, and meeting adjourned at 9:13 a.m.

COMMITTEE CHAIRMAN

COMMITTEE SECRETARY

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